



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

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DRAFT

Criminal Justice Services Board

October 12, 2023

Patrick Henry Building
1111 East Broad Street
Richmond, VA 23219
East Reading Room

Members Present

Sheriff C. O. Balderson
Ms. Mary Biggs
Chief Craig Branch, Chair
Sheriff Michael Chapman
(Virtual)
Ms. Robin Deiulio
The Hon. Sarah Deneke
The Hon. Chadwick Dotson
Officer Bennie Evans, Jr.
Sheriff Brian Heatt
Ms. Maria Jankowski
Mr. Jagdish Katyal
Judge Joseph Lindsey
D. Bradley Marshall, Esquire
Ms. Renee Maxey

Members Present (Cont'd)

Dr. Sesha Joi Moon
Ms. Ayesha Osborne for the
Hon. Jason Miyares
Ms. Abbey Philips
The Hon. Bryan Porter
Colonel Gary Settle
Superintendent William Smith
Mr. James Towey for
Ms. Amy Floriano
Ms. Ashley Waddell
Mr. Anthony Williams
Mr. Robert Tracci for
The Hon. Jason Miyares
Delegate Wren Williams (Virtual)
Ms. Kristi Wright, Proxy for the
Hon. Karl Hade
Delegate Scott Wyatt

Members Absent

Ms. Ebony Clark
Chief Maggie DeBoard
Senator R. Creigh Deeds
Chief Jeffrey Katz
Senator Joe Morrissey
Judge Patricia West

I. Call to Order and Approval of Minutes

Chairman Chief Craig Branch called the meeting of the Criminal Justice Services Board (CJSB) to order at 11:00 a.m. A quorum of the Board was present.

Sheriff Michael Chapman participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to a prior commitment and not being able to get to Richmond in time. He was calling from Leesburg, Virginia.

Delegate Wren Williams participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to having court that morning and not being able to drive to Richmond in time for the meeting, from Stuart, Virginia.

II. Approval of Minutes

Mr. Jagdish Katyal made the motion, seconded by Ms. Mary Biggs, to accept the minutes of the June 15, 2023, meeting of the CJSB. The motion passed unanimously.

III. Director's Report

Mr. Jackson Miller, Director of the Virginia Department of Criminal Justice Services (DCJS) gave the following report to the Board:

- Director Miller spoke of a couple of changes to the Board membership. Judge Chadwick Dotson is no longer serving as the Chair of the Virginia Parole Board. He is the new Director of the Virginia Department of Corrections. The new Chair of the Virginia Parole Board, Judge Patricia West, is now serving on the CJSB.
- Last August, DCJS had a last-minute relocation of the Child Death Investigation Protocol (CDIP) training in Fredericksburg. Chief Branch was instrumental in securing a phenomenal space for DCJS to provide training to prosecutors, law enforcement investigators, and CPS investigators. Within two hours of receiving notice that our original facility was unavailable, Chief Branch secured the Daniel Technology Center in Culpeper and we notified the 70+ registered participants of the change. The training space was perfect for our training needs. Chief Branch was thanked for his action.
- In addition to following up with the various grants the Board approved in the past year, staff made 37 on-site monitoring visits, seven on-site Juvenile Justice and Delinquency Prevention Act compliance visits and reviewed over 560 grant progress reports since June.
- The Division sponsored numerous trainings this past quarter including VCART and Community Crisis Response trainings, Trauma-Responsive Investigations & Sexual Assault Victim Interviews, Child Death Investigations, and CORE skills training for local probation and pretrial officers. The Di
- The Division of Programs and Services is strengthening its capacity to provide strong support to our communities and grantees through a strategic planning initiative focusing on end results and are developing resources for non-profit organizations that sometimes struggle with grants management.
- The Division of Public Safety Training and the Virginia Center for School and Campus Safety has been awarded a 2023 BJA Preventing School Violence: STOP School Violence grant in the amount of \$1,998,940. This project will develop and procure a Threat

Assessment Case Management tool to collect and report threat assessment data collected by all K-12 school threat assessment teams throughout the Commonwealth of Virginia as required by Code ([§ 22.1-79.4](#)). In 2019, the Virginia General Assembly reenacted this Code, but no funding was allocated. After procuring the Threat Assessment Case Management tool, VCSCS will pilot the tool in six school divisions and use Public Service Announcements to share information about Threat Assessment with key audiences.

- The K-12 Digital Mapping Program, a reimbursement program for school divisions to have their schools uniformly mapped across the Commonwealth and shared with all first responders, has been a huge success. All but 5 of 132 school divisions have entered an MOU with DCJS to map all their division schools so that in the event of a multi-agency response, all first responders will have electronic access to the layout of the school.
- To combat increasing violence and suicide rates among our youth, the VCSCS has launched a series of Public Service Announcement campaigns using federal grant dollars. The *OK2SpeakOut* threat assessment campaign and *Know.Talk.Ask* Suicide Prevention campaign have proven enormously successful with radio and social media spots blanketing the Commonwealth and offering a 1:26 return on investment dollars.
- The Active Attack Program (AAP) closed FY23 with tremendous performance measures, 122 courses reaching over 7,135 civilian and law enforcement personnel. In the first 3 months of FY24, the AAP has conducted 26 courses for 1,057 participants. The program is expanding exponentially with the additional grant funding and equipment purchases.

IV. Committee Reports

Committee on Training

Chief Branch called on Superintendent William Smith to give a report from the Committee on Training (COT).

- The COT voted to approve the Compulsory Minimum Training Standards for Civil Process and Courtroom/Courthouse Security Officers.
- The COT also voted to approve of a proposed member replacement to the Dispatcher Curriculum Review Committee (CRC). The new member is Mr. Preston Main, Hanover County Public Safety Emergency Communications Department.

Re-Certification of Certified Crime Prevention Community – Fairfax County

The COT recommended that the CJSB approve the recertification of Fairfax County as a Certified Crime Prevention Community.

Superintendent Smith made the motion, seconded by Ms. Biggs, to approve the recertification of the Fairfax County as a Certified Crime Prevention Community. The motion passed unanimously.

Executive Committee

Chief Branch turned over the meeting to Vice-Chair Bryan Porter as he gave the following updates from the CJSB Executive Committee:

On July 20-21, 2023, the Executive Committee heard the decertification appeals of:

- **Mr. Fady Zaki**, formerly with the Fairfax County Police Department, and reinstated Mr. Zaki as a law enforcement officer.
- **Ms. Harlie Curry**, formerly with the Covington Police Department, and upheld the decertification of Ms. Curry as a law enforcement officer.
- **Mr. Jason Patrick Kirk**, formerly with the Virginia State Police, and reinstated Mr. Kirk as a law enforcement officer.
- **Mr. Laura Nelson-Haas**, formerly with the Warren County Sheriff's Office, and reinstated Ms. Nelson-Haas as a law enforcement officer.
- **Mr. Rendall Howell**, formerly with the Chesapeake Police Department, and upheld the decertification of Mr. Howell as a law enforcement officer.

On September 21-22, 2023, the Executive Committee heard the decertification appeals of:

- **Mr. Michael Bruce**, formerly with the Pulaski County Sheriff's Office, and reinstated Mr. Bruce as a law enforcement officer.
- **Ms. Tasha Gordon**, formerly with the Newport News Police Department, and upheld the decertification of Ms. Gordon as a law enforcement officer.
- **Mr. Joseph Lowe**, formerly with the Virginia State Police, and upheld the decertification of Mr. Lowe as a law enforcement officer.

Grants Committee

Chief Branch gave the Grants Committee report. The Grants Committee met on September 28, 2023, and made the following recommendations:

- **American Rescue Plan Act (ARPA) – Remaining Funds Distribution.** The Grants Committee approved funding in the amount of **\$1,993,000** for 67 awards.
- **Comprehensive Community Corrections Act (CCCA)/Pretrial Services Act (PSA) Grant Adjustments.** Receive update on state funded local positions as directed in Appropriations Act. **(No Vote Required).**
- **Coronavirus Emergency Supplemental Funding** in the amount of **\$1,100,000** for 22 awards.
- **Sexual Assault Services Grant Program (SASP) Funding** in the amount of **\$990,597** for 31 awards using federal SASP funds designated for this purpose.
- **Virginia STOP Violence Against Women Act (VSTOP) Grant Program Funding** in the amount of **\$8,211,293** for 76 awards using federal STOP funds and program-provided matching funds allocated for this purpose. The total award is comprised of \$6,656,189 in federal STOP funds and \$1,555,734 of local matching funds.

- **Virginia Sexual and Domestic Violence Action Alliance Grant Adjustment (No Vote Required).** As directed by the Appropriations Act, DCJS will increase the Alliance's current award to \$689,517.

A motion was made by Chief Branch to approve the block of grants as recommended by the Grants Committee. The motion was seconded by Ms. Biggs. The motion passed unanimously.

Recusals: ARPA Westmoreland County and CESF for Northern Neck Regional Jail, Ms. Biggs for CESF for Western Virginia Regional Jail, VSTOP for SW Virginia Legal Aid Society and Women's Resource Center, NR Valley, Chief Branch for CESF for Central Virginia Regional Jail and Rappahannock Regional Jail, SASP for Rappahannock Council Against Sexual Assault, VSTOP for Caroline County, Culpeper, Rappahannock Council Against Sexual Assault, and Services to Abused Families, Inc., Judge Sarah Deneke for CESF for Pamunkey Regional Jail, SASP for Rappahannock Council Against Sexual Assault, and Safe Harbor, VSTOP for Caroline, Rappahannock Council Against Sexual Assault and the Supreme Court, Officer Bennie Evans, Jr., for SASP for Alexandria, and VSTOP for Alexandria, Sheriff Brian Hieatt for ARPA for Tazewell County, Mr. Bradley Marshall for ARPA for Quantico, Mr. Porter for SASP for Alexandria, and VSTOP for Alexandria, Superintendent Smith for CESF for Western Tidewater Regional Jail, and Ms. Kristi Wright for VSTOP for the Supreme Court.

Nominations and Appointments Subcommittee

Mr. Katyal, the Chair Pro Temp for the Nominations and Appointments Subcommittee gave the report from the subcommittee. They met at 9:30am on October 12, 2023, and made the following recommendations:

Court Appointed Special Advocate/Children's Justice Act (CASA/CJA) Advisory Committee. The following individuals were recommended for consideration for reappointment for four-year terms to the CASA/CJA Advisory Committee beginning July 1, 2023:

- The Honorable Eugene Butler, J.D., as the civil and criminal court judge representative

Private Security Services Business Representatives. The following individuals were recommended for appointment/reappointment as specified below to the Private Security Services Advisory Board (PSSAB):

- Appointment of Charles T. Proffitt, as the Law Enforcement Representative. Beginning November 1, 2023, and ending November 30, 2024.
- Appointment of Mr. Purvis Beanum, as the Special Conservator of the Peace Representative. Beginning November 1, 2023, and ending November 30, 2024.

Mr. Katyal made the motion that the Board vote to approve the recommended appointments/reappointments and term limits to both the CASA/CJA and the PSSAB. The motion was seconded by Ms. Maria Jankowski. *Opposed: Dr. Sesha Moon.* The motion passed.

V. Old Business

There was no old business.

VI. New Business

The Board received updates on the following regulations:

- **6 VAC 20-60** Rules Relating to Compulsory Minimum Training Standards for Dispatchers- seeking to open a Notice of Intended Regulatory Action (NOIRA).
- **6 VAC 20-160** Regulations Relating to the Court-Appointed Special Advocate Program (CASA)- seeking to open a Notice of Intended Regulatory Action (NOIRA).

Mr. Katyal made a motion that the Board vote to approve seeking a NOIRA on these regulations. The motion was seconded by Superintendent Smith. The motion passed unanimously.

The Board received updates on the following regulations:

- **6 VAC 20-50-20** Rules relating to the Compulsory Minimum Training Standards for full-time and part-time deputy sheriffs and jail officers; persons designated to provide courthouse and courtroom security and persons designated to serve process- amendment to regulatory language.
- **6 VAC 20-50-40** Time Requirement for completion of training for persons for jailors or custodial officers, courthouse and courtroom security officers and process service officers- amendment to time required.

Mr. Katyal made a motion that the Board vote to approve the amendments on these regulations. The motion was seconded by Superintendent Smith. The motion passed unanimously.

VIII. Public Comment

There was no public comment.

IX. Next Meeting

The next Criminal Justice Services Board (CJSB) Meeting will take place on December 7, 2023, at 11:00 a.m. A location has not yet been found, but the Board will be notified on the location.

Vice-Chair Porter made the motion that the Board vote to approve of these meeting dates for next year:

March 14, May 9, June 13, October 10, December 5. The motion was seconded by Ms. Biggs. The motion passed unanimously.

X. Adjournment

The meeting adjourned at 12:45 p.m.